

CHARLCOMBE PARISH COUNCIL

MINUTES

OF REMOTE MEETING HELD ON THURSDAY 6 MAY 2021
AT 7.30 PM VIA ZOOM

PRESENT

Councillors Chorley, Howard, Macklin, Jarai, Rippin, Clerk Mrs Burke, Cotswold Warden Weller

1) APOLOGIES FOR ABSENCE

Cllr Bravin, Ward Cllr Warren, Ward Cllr Guy

2) DECLARATION OF INTEREST

None

3) URGENT BUSINESS

None

4) ITEMS FROM THE PUBLIC

None

5) MINUTES OF LAST MEETINGS

Chair Macklin was unable to sign the minutes of the meeting held on the 8th March due to this being a virtual meeting. Minutes of previous meetings will be signed at the next face to face meeting.

6) TOWN AND COUNTRY PLANNING

a) Decisions of the Local Planning Authority.

- (i) 20/03989/FUL - Midridge Broadmoor Lane Upper Weston - Re-cladding of field barn. Supported - Withdrawn
- (ii) 20/04890/FUL – Midridge, Broadmoor Lane - Change of use of a field barn to ancillary use (Use Class C3) together with re-cladding. Supported – Permit

b) Awaiting Decisions of the Local Planning Authority

- (i) 20/00332/FUL – Vodaphone Mast, Colliers Lane – Retention of the existing temporary mast and associated apparatus for a period of 2 years – Objected
- (ii) 20/03392/FUL – Barn North of the Village Hall, Langridge Lane – Convert a redundant farm building into an agriculturally tied dwelling to house a farm worker – Supported
- (iii) 21/01679/CLPU - Lansdown Golf Club, Lansdown Road, Charlcombe, for the installation of 44kWp solar panels on the club house and outbuilding (Certificate of Lawfulness for a Proposed Development) – Supported. Cllr Warren has requested that it be heard at Committee if the Officer recommends refusal.

c) Applications for Planning Approval for Consideration

Signed..... (Chair)

Date.....

Cllr Macklin noted that the Hare and Hounds pub have submitted a retrospective application for the decking in their garden.

- d) Appeals against the Decision of the Local Planning
None
- e) Enforcement Issues
None
- f) Works to Trees
 - (i) 21/01050/TPO - Ravenswell House Access Road to Ravenswell House
Charlcombe – Assorted tree works – Objected – Permit
- g) Climate Emergency
Wording for the Parish Council’s Climate Emergency Declaration was prepared by Cllr Jarai was approved by Councillors and will be displayed on the Parish Council website.

7) HIGHWAYS AND FOOTPATHS

- a) ROW/3246115 - proposed changes to the public footpaths at Bath Racecourse (BA5/46, BA5/35 and BA5/45) – The Planning Inspectorate is considering the above case in order to decide whether to confirm the orders made by B&NES Council on 16th May 2019. Charlcombe PC sent comments of support in 2018, these have been resubmitted along with Keith Weller’s comments of support.
- b) Cotswold Warden Weller updated the Councillors on a few paths which require some attention. Cllr Rippin noted the increase in walkers and thanked Cotswold Warden Weller and his team for their invaluable work.

8) FINANCE AND GOVERNANCE

- (a) The bank reconciliation was presented, and noted, and approved.
- (b) Councillors resolved unanimously to approve the following expenses:
 - (i) Town and Parish Insurance (£257.60)
 - (ii) IOC Fee (£40)
 - (iii) PC’s website domain name renewal (cost tbc, approx. £20)
 - (iv) Gift for Internal Auditor (£15)
 - (v) Cllr Macklin ALCA Councillors Training (£40)
- (c) Precept – Councillors noted receipt of the first half (£2500) of the 2021/22 Precept
- (d) Councillors unanimously agreed that the Clerk’s Salary is to remain at £2000k pa, an amount which may need to be reviewed when the new Clerk is employed.
- (e) External Audit – Annual Governance Statement (Section 1)
The Clerk presented the Annual Governance Statement (Section 1) for 2020/21.
Councillors unanimously approved Section 1.
- (f) External Audit – Annual Accounting Statement (Section 2)
The Clerk presented the Annual Accounting Statement (Section 2) for 2020/21.
Councillors unanimously approved Section 2.
- (g) External Audit – Resolution to Certify Exemption
The Clerk presented the Certificate of Exemption which was unanimously approved by Councillors.
- (h) Internal Audit – The Clerk presented the Annual Internal Audit Report, carried out on

Signed..... (Chair)

Date.....

4 May 21 by Simon Stone, and it was unanimously approved by Councillors.

- (i) Bank Account - Cllr Chorley confirmed that the bank account has been successfully updated and funds are in the process of being transferred from the old bank account to the new. Councillors need to review how transactions are processed.

9) CORRESPONDENCE RECEIVED

Swainswick PC's new Clerk (Charlie) has introduced himself and has asked for any feedback or thoughts on the Cleveland Bridge closure and Bailbrook Lane being used as a rat run. Councillors noted the email and will keep an eye on any increased traffic caused by the closure of the bridge.

10) LANSDOWN AND LANGRIDGE VILLAGE HALL DISABLED ACCESS FUND

Alternative uses of the fund need to be drawn up. Cotswold Warden Weller has been in touch with Cheryl Hannan, PROW Inspector, who is going to obtain a quote for installing steps along the steep footpath above Charlcombe Church, which the fund could contribute towards. Cotswold Warden Weller is unsure whether the Cotswold Wardens have time to install the steps. Cllr Rippin suggested that the fund could be split between footpaths in the area. A proposal will need to be drawn up and sent to B&NES. Cotswold Warden Weller also suggested that an area of land near Lansdown and Langridge Village Hall could be used as an outdoor space.

11) EXTERNAL MEETINGS

Cllr Macklin asked Councillors if they would be responsible for any of the regular meetings.

- (a) Bath Preservation Trust Environs Committee – 18th May, 12.30pm. John Rippin
- (b) Bathavon North Forum – Rachel Jarai
- (c) B&NES Area Group ALCA Mtg – Hilary Macklin
- (d) B&NES Parishes Liaison Mtg – Stewart Chorley

12) AOB

- a) Cllr Macklin asked whether Cllr Chorley would assist her in the recruitment of a new Clerk, which Cllr Chorley agreed to do.
- b) Cllr Macklin would like to review how the Councillors draw up planning comments so that it doesn't fall to just one person.
- c) Cllr Jarai mentioned that there are ongoing issues at Westbrook Woodland which a Weston Ward Councillor is involved in.

13) PROPOSED DATES OF NEXT 2 MEETINGS

Monday 12 July 2021 – Lansdown and Langridge Village Hall, 7.30pm
Monday 13 Sept 2019 - Lansdown and Langridge Village Hall, 7.30pm

Mrs A Burke
Clerk to Charlcombe Parish Council

Signed..... (Chair)
Date.....