

CHARLCOMBE PARISH COUNCIL

MINUTES

OF MEETING

OF MEETING HELD ON TUESDAY 9 MARCH 2020
AT 7.30 PM AT ASHLEY COTAGE, CHARLCOMBE LANE

PRESENT

Councillors Chorley, Howard, Jones, Macklin, Jarai, Clerk Mrs Burke

1) APOLOGIES FOR ABSENCE

Councillors Rippin and Bravin, Ward Councillor Warren and Guy, Cotswold Warden Weller

2) DECLARATION OF INTEREST

None

3) URGENT BUSINESS

None

4) ITEMS FROM THE PUBLIC

None

5) MINUTES OF LAST MEETINGS

The minutes of the routine meeting held on 14 January 2020 were agreed to be a true record and were signed by the Chairman.

6) TOWN AND COUNTRY PLANNING

a) Decisions of the Local Planning Authority

- i) 19/05375/VAR – Lansdown Court, Lansdown Road - Variation of condition 5 (plans list) of application 19/04422/FUL (Change of use of residential annexe (leisure building) to dwelling (C3) & insertion of dormer windows to south east elevation) – Objected - PERMIT
- ii) 19/05295/TPO – Land to the West of Weston All Saints Primary School, Osbornes Lane – for coppicing or lifting of trees to create a central path for excavator to complete previously approved tree works – Objected - PERMIT
- iii) 19/05350/REM - Upper Farm Langridge - Removal of condition 6 attached to application 19/03225/VAR (Variation of condition 13 of application 18/03570/LBA (Conversion of redundant rural buildings to residential use as single dwelling and ancillary accommodation and insertion of a sewage treatment package.)) - Cllr Chorley is to prepare comments for distribution. – Supported - CONSENT

b) Awaiting Decisions of the Local Planning Authority

- i) 19/05430/FUL – Fifield House, Lansdown Road – Erection of a one and a half storey side extension, alterations to dormer roofs - Objected

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Signed..... (Chairman)

Date.....

- ii) 19/05534/FUL – Telecommunications Mast, Woolley Lane - Erection of 20 metre-high telecommunications monopole accommodating 6no antenna apertures, 4no transmission dishes and 8no ground-based equipment cabinets – Supported (with conditions)
 - iii) 19/05109/FUL – Dale Cottage, Charlcombe - Erection of single storey lean-to side extension and timber outbuilding, replacement of windows and cladding, replacement of front door, alterations to roof to increase height with replacement of roof tiles, replacement of pitched garage roof with PV solar panels and attachment EV charging point to front of garage – Supported
 - iv) 20/00332/FUL – Vodaphone Mast, Colliers Lane – Retention of the existing temporary mast and associated apparatus for a period of 2 years – Objected.
- c) Telephone Mast discussion requested by Cllrs Jones and Jarai.
Cllrs Jones and Jarai wanted to review the Parish Council’s position on phone masts. It was agreed that the Parish Council would assess any mast application individually and respond within the scope of the Parish Council’s planning guidelines.
- d) Applications for Planning Approval for Consideration
None
- e) Appeals against the Decision of the Local Planning
None
- f) Enforcement Issues
None
- g) Works to Trees
None

7) HIGHWAYS AND FOOTPATHS

- a) Footpaths Promotion – Cllr Jarai updated the Councillors on the progress of the Parish Council’s walking leaflets. Cotswold Warden Weller and Cllr Jarai have created a walk to be displayed in each of the Parish Council’s five noticeboards, which Councillors will test. Once finalised, the walks will be put in the noticeboards for Parishioners to use.

8) WEBSITE

The Clerk has had a meeting with the website developer and progress is underway to update the site, Cllr Bravin will help test the new site. Councillors agreed that they would like to have their personal information removed from the Parish Council’s website. Correspondence can be sent to the Clerk and forwarded accordingly.

9) FINANCE AND GOVERNANCE

- a) The bank reconciliation as at 9 March 2020 was presented, noted and approved.
- b) Councillors resolved unanimously to approve the following expenses:
 - i) NALC Annual Subscription: £82.71
 - ii) Clerk’s Expenses: £52.51
 - iii) Donation to Cotswold Conservation Board - £100
 - iv) Donation to Lansdown and Langridge Village Hall - £200

Signed..... (Chairman)

Date.....

- c) Precept - The Precept requested for 2020/2021 has been confirmed by B&NES
- d) Internal Auditor – the Clerk has signed up to the ALCA Audit Network, which helps Clerks in the local area connect and carry out each other’s internal audits. If this proves unsuccessful the Clerk will locate an internal auditor independently, or request help from Cllrs.
- e) Clerk’s Salary 2020/21 – Cllr Chorley was asked to collect a new standing order form from the bank (Clerk’s salary was reviewed and approved at the meeting held on 12 Nov 19 (item9(c)) to set up the standing order for the Clerk’s salary for 2020/2021.
- f) Current Account Statement – Cllr Chorley was asked to collect a statement from the bank so the Clerk has an accurate balance for the year end accounts.
- g) Internal Audit Plan – this was reviewed and approved by Councillors.
- h) Internal Audit Review – Cllrs Chorley and Bravin will arrange a date with the Clerk to carry out the review.

10) CORRESPONDENCE RECEIVED

- a) Letter from the Agent at Fifield House – acknowledgement will be sent, Cllr Chorley to draft
- b) Email from Kelston Round Hill regarding their planning application for solar panels – Cllrs will comment if contacted by B&NES

11) LANSDOWN AND LANGRIDGE VILLAGE HALL

Cllr Rippin was absent, it was agreed that a decision needs to be made on the future of the project prior to the AGM in May

12) EXTERNAL MEETINGS

- a) BPT Environs Committee - Tuesday 21st January, Cllr Chorley attended
- b) Bathavon North Forum - Tuesday 21st January – Cllrs Chorley and Howard attended
- c) B&NES Area Group ALCA Mtg - Wednesday 5th February, no representation
- d) B&NES Parishes Liaison Mtg - Tuesday 31st March, no representation

13) AOB

- a) Cllr Howard queried whether the development at The Stables on Colliers Lane was complying with the permitted planning permission, Cllrs confirmed that it was
- b) Cllr Jarai informed Councillors that the consultation for the Village Green Application for the woodland next to Weston All Saints Primary School will be taking place between the 4th and 12th of June at the Guildhall in Bath.
- c) Cllr Chorley advised Councillors that Ward Councillor Warren had accompanied him to assess the subsidence on Charlcombe Lane. The road has recently subsided further causing a greater risk to drivers. B&NES are aware and barriers have been erected, however Councillors are seeking a longer term solution. Ward Councillor discussed the Low Traffic Neighbourhood scheme with Cllr Chorley; this could be an option for Charlcombe Lane if the road cannot be repaired.

Signed..... (Chairman)

Date.....

14) PROPOSED DATES OF NEXT 2 MEETINGS

- a) Tues 12 May 2020 (Lansdown and Langridge Village Hall - Annual and Routine Meeting)
- b) Tues 14 July 2020 (Lansdown and Langridge Village Hall)

Mrs A Burke
Clerk to Charlcombe Parish Council
10 March 2020

Signed..... (Chairman)
Date.....