Charlcombe Parish Council Website Accessibility Action Plan

In order to meet meet the required standards set out in the Web Content Accessibility Guidelines (known as WCAG 2.1 AA) Charlcombe Parish Council have agreed the following action plan:

Action Taken:

Charlcombe Parish Council has migrated the old website onto a new platform and updated the content to make it meet as much of the accessibility criteria as possible. This has been carried out between March and September 2020, and has included the following accessibility updates:

- Simplifying text on the website to make it as simple as possible to understand
- Removing outdated PDFs
- Making sure all links have a clear explanation of where they will take the user and removing any underlining so that there is no confusion between a heading and a link
- Providing an option to toggle text size and colour contrast
- Ensuring all headings on the website are styled using the <h> tag
- Ensuring any pictures which contain text have a written description beneath
- Adding a search bar and site map to the website

Action being taken:

A thorough review of web site accessibility compliance will be carried out as far as possible using freely available services

Based upon the outcome of this review, changes will be made to the web site that are both feasible and practicable to improve the level of compliance.

For example, these actions will include:

- Updating all PDF documents published after 23 September 2018 so that they are formatted correctly and useable with a Screen Reader
- Ensuring any scanned documents are clearly labelled as scans
- Testing the website on a tablet and mobile device to check that the site is useable on these devices
- Testing the website using a keyboard to see how easy it is to use without a mouse
- Carrying out the necessaryHTML checks

Once the action plan has been completed the Charlcombe Parish Council will again review its web site for compliance with accessibility guidelines and update its Accessiblity Statement accordingly.

Charlcombe Parish Council September 2020