

Website Accessibility Statement for Charlcombe Parish Council

This accessibility statement applies to www.charlcombeparishcouncil.org. This website is run by Charlcombe Parish Council. We want as many people as possible to be able to use this website. This means you should be able to:

- change colours, contrast levels and fonts
- zoom in up to 300% without the text spilling off the screen
- navigate most of the website using just a keyboard
- navigate most of the website using speech recognition software
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

We've also made the website text as simple as possible to understand.

AbilityNet has advice on making your device easier to use if you have a disability – go to <https://mcmw.abilitynet.org.uk/>

How accessible this website is

We know some parts of this website are not fully accessible.

- some of the links need more accessible descriptions
- most older PDF documents are not fully accessible to the screen reader software
- some document and map pdfs are scans and cannot be read with screen reader software

Feedback and Contact Information

If you need the information on this website in a different format please email the Parish Clerk at charlcombepc@gmail.com and we will consider your request and get back to you in 7 days

Reporting accessibility problems with this website

We're always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we're not meeting accessibility requirements, contact the Parish Clerk at charlcombepc@gmail.com

Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, contact the Equality Advisory and Support Service (EASS).

Contacting us by phone

Find out how to contact us by phone on the Contact page on our website:
<http://charlcombeparishcouncil.org/index.php/get-in-touch/>

Compliance status

Charlcombe Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

This website is partially compliant with the Web Content Accessibility Guidelines version 2.1 AA standard, due to the non-compliances listed below.

Non accessible content

The content listed below is non-accessible

Non compliance with the accessibility regulations

- Some PDFs are scans and cannot be read with a screen reader, and it is not possible to put alternative copies of these documents on the website, for example: Annual audit documents, Councillor Declarations of Interest, several images of maps
- Some PDFs are not formatted for correct use with a screen reader
- It is not possible to navigate every page on the site accurately using a keyboard
- Colour contrast between buttons and navigational elements need to be set appropriately

The Parish Council plans to review all pdfs on the site and re-format any which are not styled properly for use with a screen reader. All new documents will be published with the correct formatting.

The Parish Council plans to run a full test of the site using a keyboard and ensure that successful navigation is possible.

The Parish Council plans to run a full test of the colour contrast between buttons and navigational elements need to be set appropriately.

Disproportionate burden

There is currently no disproportionate burden. However it is important to be aware that the Clerk of Charlcombe Parish Council fills this role on a part time basis and therefore time available to complete the required updates to the site is limited, however will be carried on on an ongoing basis, as detailed in the Parish Council's Web Accessibility Action Plan

Navigation and accessing information

Most of the site navigation meets the accessibility requirements, however a full test of the site using a keyboard needs to be carried out and changes made to ensure accessibility. There is an option to automatically change the colour contrast and text size on every page, and successful navigation using a mobile phone and tablet is possible.

Interactive tools and transactions

The website currently has no interactive tools or transactions

Content that's not within the scope of the accessibility regulations

Many of our older PDFs and Word documents do not meet accessibility standards - for example, they may not be structured so they're useable with a screen reader. This does not meet WCAG 2.1 success criterion 4.1.2. The Parish Council has made a list of all of the documents on the site which do not meet this criterion and update them as an ongoing process. This will be noted in the Action Plan.

The accessibility regulations do not require us to fix PDFs or other documents published before 23 September 2018 if they're not essential to providing our services.

Any new PDFs or Word documents we publish will meet accessibility standards.

Live video

There is no live video on the website.

How we tested this website

This website was last tested on 21st September 2020. The test was carried out by the Clerk of the Parish Council.

We used the methodology described in the “Website Accessibility Requirements” produced by NALC and the Government’s guide to doing a basic accessibility check:

<https://www.gov.uk/government/publications/doing-a-basic-accessibility-check-if-you-cant-do-a-detailed-one/doing-a-basic-accessibility-check-if-you-cant-do-a-detailed-one>

A selection of pages were tested using the WAVE Web Accessibiliy Evaluation Tool

What we’re doing to improve accessibility

Our accessibility action plan can be found at <http://charlcombeparishcouncil.org/wp-content/uploads/2020/09/Charlcombe-Parish-Council-Website-Accessibility-Action-Plan.pdf> and shows how and when we plan to improve accessibility on this website.

Preparation of this accessibility statement

This statement was prepared 20th September 2020. It was last reviewed on 22nd September 2020.

This website was last tested on 22nd September 2020. The test was carried out by the Clerk of Charlcombe Parish Council.

We used the methodology described in the “Website Accessibility Requirements” produced by NALC and the Government’s guide to doing a basic accessibility check:

<https://www.gov.uk/government/publications/doing-a-basic-accessibility-check-if-you-cant-do-a-detailed-one/doing-a-basic-accessibility-check-if-you-cant-do-a-detailed-one>

After making a selection of pages these were tested using the WAVE Web Accessibiliy Evaluation Tool

This statement was prepared by the Clerk to Charlcombe Parish Council

22nd September 2020